

Health & Safety Review for the year 2022/23

The following is a review of the main Health & Safety areas impacting the School during the 2022-23 academic year.

Security

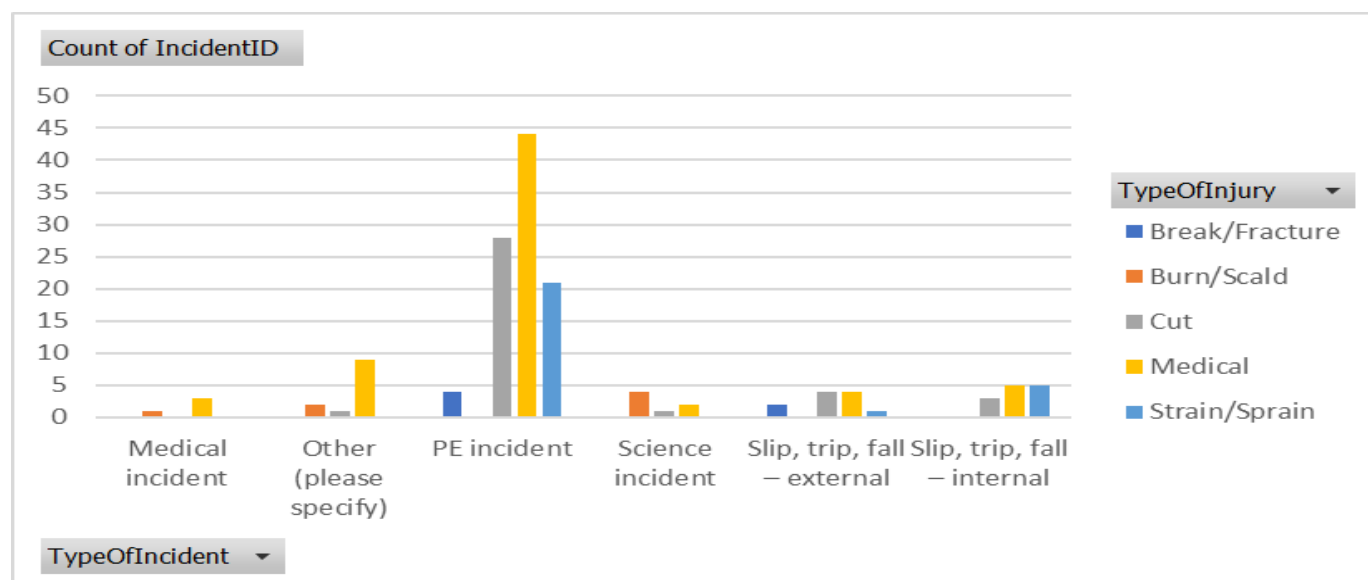
Following incidents regarding perimeter security in 21/22, we undertook a security review as part of our non-financial internal controls evaluation. On the whole, our perimeter is suitably secure and we were advised to be proportionate in risk vs. spend.

We invested in upgrading the CCTV system both in terms of quality and coverage internally and externally. Whilst this was costly, it has increased overall security of the premises and safeguarding of our students.

Minor Incidents

A total of 144 minor incidents were recorded for 2022/23 – see attached graph for a breakdown by category. Each item is reviewed/followed up as applicable. The number reported is similar to last year for the proportion of students (130 incidents last year)– all incidents requiring any first aid have been logged.

One item was RIDDOR reportable, involving a fractured wrist relating to putting away a trampoline. No further action was deemed necessary as all recognised protocols were being followed. Of the 6 items noted as potential break / fractures, 4 did require treatment following medical assessment but were dealt with appropriately at the time (one of which was the RIDDOR reportable item).



Work of H&S advisory service (Essex County Council)

No separate audits have been undertaken by ECC this year, however advised us on the RIDDOR item and remain as our CLEAPPs link and our Radiation Protection Advisor.

Zurich Insurance Engineering Inspections

In line with the terms of the School's insurance policy, Zurich Insurance completes 12-14 Monthly insurance inspections on various items of plant and machinery. These include Fume cabinets, all local exhaust ventilation systems (LEV's), boilers and associated plant and lifts – including the schools mobile elevated work platform or Genie lift.

Premises maintenance checks

An extensive range of periodic servicing and statutory testing was completed for the Premises over the course of the year. The annual cycle of H&S compliance checks and scheduled maintenance was completed by 31st August and the beginning of the new school year. Subcontracted servicing and testing work included PAT, Legionella, Swimming pool biological testing, boilers, air conditioning and ventilation systems (inc fire dampers), intruder alarm, fire detection/suppression equipment, fire curtains, emergency lighting, fire extinguisher, flood lights, moveable walls, kitchen roller shutters, kitchen gas appliances and interlocks, access control systems, CCTV, calorex, lifts, mansafe, lightning conductors, pest control, retractable seating, water cooler and flat roof maintenance. H&S risk assessments and/or action plans were completed for Asbestos management, caretaking, COSHH (Grounds, cleaning, swimming pool), finger traps, fire risk assessment, Grounds H&S, ladders, legionella, lone working, manual handling (deliveries, staging, furniture moving), retractable seating, security, slips, trips & falls, snow/inclement weather, stress (site team only), swimming pool, vehicle/pedestrian and working at height.

There are no significant items of note to report.

Health & Safety Committee

There no issues raised by the H&S committee this year, although it should be noted that we received an additional defibrillator funded by the Government, which is sited in the Site Team office and bringing the defibrillators on site to three.

Health & Safety training for staff

Updated lockdown and BCP procedures were approved and communicated to staff. New procedures were devised relating to a high medical need Year 7 student who started in September. This includes a dedicated email distribution that teachers can use in class if they have any concerns and a dedicated phone number that will ring all first aiders. All staff briefed prior to the start of school in September and so far the system is working well.

Health & Safety training for students

A reminder of the school fire evacuation and lockdown procedures were included regularly through the year via form assemblies.